

25 YEAR RE-REVIEW

24 March 1964

**MEMORANDUM FOR:** Deputy Director of Finance

**SUBJECT :** Streamlining FPA Procedures

**REFERENCES :**

A.	[ ]	4693, dated 27 March 1962
B.	[ ]	3962, dated 2 August 1962
C.	[ ]	5167, dated 5 September 1962
D.	[ ]	6069, dated 29 April 1963
E.	[ ]	3955, dated 21 June 1963
F.	[ ]	6086, dated 2 May 1963
G.	[ ]	4113, dated 28 August 1963

25X1

1. The above exchange of correspondence with [ ] Station and Headquarters outlines a series of recommendations to streamline existing FPA procedures. While certain of the proposals outlined have been approved for [ ] Station, existing procedures have not been revised to make such changes applicable to other Stations. 25X1

25X1

2. This matter was again discussed with senior officials at [ ] during my recent trip who are convinced that further changes in these procedures would enable them to reduce the manpower involved in maintaining FPA records without reducing the effectiveness of the system.

3. Since many of the Stations transactions are chargeable to the Station Support Cost Center, the basic proposal for consideration is that of the Logistics elements accumulating certain data for transmittal to Finance by either a periodic report or a consolidated voucher rather than having the Finance FPA officer post individual vouchers. It is understood that a similar procedure is now in effect in the handling of Headquarters Logistics accounts.

4. If such a change in Type I FPA procedures is not feasible, we would propose to convert present Type I accounts in [ ] to a Type II account. Current financial reports reveal that of the materiel in the general logistics accounts at [ ], 82% and 71%, respectively, is in use. Also, these two Stations are largely self-supporting and procurement from local [ ] sources is not believed of large volume.

4. We will be glad to discuss the matter in detail with you at your convenience. Also, we would appreciate an early reply to this proposal for further discussion at the Area Support Conference [ ] which is scheduled for 20 and 21 April.

[ ]  
Chief, Support Staff  
Eastern Europe Division

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Chief, EE/SS  
4D54

EXTENSION

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

SSA-DD/S

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14.

15.

2-3 Bob - note the last sentence of the last paragraph - This could be another item for the support staff. Conference in [redacted]

Dead  
issue